Yearly Status Report - 2018-2019

<table>
<tr><td colspan="2" align="center">Part A</td></tr>
<tr><td colspan="2">Data of the Institution</td></tr>
<tr><td>1. Name of the Institution</td><td>SHRI SANT TUKARAM SHIKSHAN PRASARAK MANDALS ADHYAPAK MAHAVIDYALAYA</td></tr>
<tr><td>Name of the head of the Institution</td><td>Dr.Ravindra Dongar Mistry</td></tr>
<tr><td>Designation</td><td>Principal</td></tr>
<tr><td>Does the Institution function from own campus</td><td>Yes</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>021142235661</td></tr>
<tr><td>Mobile no.</td><td>8888094348</td></tr>
<tr><td>Registered Email</td><td>prinbedvadgaonmaval@yahoo.com</td></tr>
<tr><td>Alternate Email</td><td>sdeolalkar1@gmail.com</td></tr>
<tr><td>Address</td><td>513-A/2A/P Vadgaon Maval, Taluka Vadgaon, Dist.Pune</td></tr>
<tr><td>City/Town</td><td>Vadgaon Maval</td></tr>
<tr><td>State/UT</td><td>Maharashtra</td></tr>
<tr><td>Pincode</td><td>412106</td></tr>
</table>

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Sheetal Yogeshchandra Deolalkar**
Phone no/Alternate Phone no.	**02114235661**
Mobile no.	**8888094348**
Registered Email	**prinbedvadgaonmaval@yahoo.com**
Alternate Email	**sdeolalkar1@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://amvadgaon.in/naac/AQAR-%20201 7-18%20SSTSPM's%20Adhyapak%20Mahavidyal aya,%20Vadgaon%20Maval.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://amvadgaon.in/naac/3.%20Annual%20 Plan%20B.Ed.%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.30**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**03-Mar-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

B.Ed. CET Guidance	11-May-2018 1	91
Providing More Subject Choice to Second Year Students	03-Jul-2018 180	76
Aids Day Awareness programme	01-Dec-2018 1	172
Water Literacy Programme	01-Feb-2018 28	96
Constitution Day	26-Nov-2018 1	172
Electricity Literacy Campaign	01-Jan-2019 31	96
Cleanliness of Campus	25-Jan-2019 1	172
Republic Day	26-Jan-2019 1	172
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SSTSPM's Adhyapak Mahavidyalaya, Vadgaon Maval, Pune	Earn and Learn	SPPU, Pune	2018 90	13680
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Committee was formed for B.Ed. admissions, and proper strategies are formed for smooth admission process. 2 permanent and qualified staff for B.Ed. was recruited. New UG and PG courses under School of open learning , Savitribai Phule Pune University are started. Staff for Physical Education and Yoga is recruited. Teachers participated, presented and published articles and reference books regarding B.Ed. Course in reputed magazines with ISSN or ISBN number. Teacher developed PPT's and use IT in Teaching learning process.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To give add and recruit permanent efficient staff for B.Ed.	2 permanent and qualified staff for B.Ed. was recruited.
To start new courses under Adhyapak Mahavidyalaya, Vadgaon Maval.	New UG and PG courses under School of open learning , Savitribai Phule Pune University are started..
Recruit staff for Physical Education and Yoga.	Staff for Physical Education and Yoga is recruited.
Teacher should develop e-content for B.Ed. students based on syllabus.	Teachers developed e-content for B.Ed. students based on syllabus.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	16-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The students of Adhyapak Mahavidyalaya, Vadgaon Maval start their journey with an orientation programme, which always held on the first day of college, which paved the student's journey full of knowledge and energy. Institute implement the curriculum smoothly and strictly as per the guidelines of University. The curriculum runs within the overall framework provided by University. Principal of the Institute distributes the workload among the faculty. In the beginning of the year The Annual plan and Time table is decided by faculty, which is shared with students. All faculty members give their inputs to prepare useful annual or year plan. Various committees are formed to carry various responsibilities. All activities, schemes are cleared to the students in the beginning of the course. There is group in charge for every department and groups are distributed in faculty members, so every faculty member get the chance to understand the details of each course, and students interacts with each professor with group rotation. The faculty put extra efforts to conduct extra classes for week students. Institution has the mechanism for well-planned curriculum delivery and documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Additional Pedagogy Course 205 – 10 Economics, & 205 – 11 – ICT, 205 – 19 Commerce	02/07/2018
BEd	Elective – 204 – 09 – Introduction to Educational research	02/07/2018
[View File]()		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	110 (a) & 206- Practice Lessons	177
BEd	110 (b) & 207-Internship	177
BEd	112 Health and Yoga	96
BEd	204 - 01 Guidance and Counselling	62
BEd	212 - Entrepreneurship	81
	View File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

College collects the year wise course feedback with the help of feedback form in the end of the year. In the next IQAC meeting all the staff analyses and discuss the responses under the guidance of principal. As per the analyses all faculty members try to make proper changes in next academic year, as per the need action was taken to fulfil the requirements.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	98	96
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	96	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	5	3	0	0

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Anything you want to be excellent in, you needs a good mentor. A good mentor is always a guider who helps you with guidance in achieving the goal. A mentor shares with a student information about his or her own career path, as well as provide guidance, motivation, emotional support, and role modelling. A mentor may help with exploring careers, setting goals, developing contacts, and identifying resources. As our institution is located nearby a hill station and surrounded by rural area, students do find difficulty in approaching to the institution daily. Inspire of it our faculty members and Principal do provide convenience for students in their admission process and their academics. A mentor is someone with whom you may establish a long-term connection focused on the student's growth and development. A mentor does not work with a student daily to assist them in making decisions, but they are available to provide support, knowledge, and instruction over time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
96	8	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	8	5	3	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nil	Year	15/05/2019	15/07/2019

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institution carefully implemented the curriculum designed by the Pune

University, as per the curriculum of course each department implemented the course as per guidelines mention in the curriculum, each department makes semester wise continuous Internal evaluation in the institution. As per rules each department conduct internal assessment unit test of 30 marks and as per marks obtained, internal assessment can be done. Similarly Project assignment, Seminar, Theory assignment and practical assignment also evaluated by the rules of affiliating university. Above mention internal assessment activity is arrange in each semester. In test activity course given to students and examination department prepare a time table of internal assessment tests, as per time table students were present to attain the tests. Project assignment and seminar topic awarded to students , students makes search on particular topic and collect information about the projects , read it and write summary in their own language and submit to concern department then concern faculty makes assessment on it and award the marks to students. Seminar topic is also given to students, students prepare the concern topic then after faculty scheduled the date to delivered the seminar, as per scheduled dates students delivered the seminar in front of all students, concern faculty make assessment on it and awards the marks. As per the guidelines first year course have only theory assignment activity, so particular subject questionnaires given to students. Students read the answers of such questionnaires and write it in a book and submit to concern department, faculty of subject make assessment on it and awards the marks. In this way all faculty conducts the internal assessment examination and keep the record together, then after evaluation such activity data is submitted to university, and university declares the result of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment , Class tests, Practical assignment, Submission of Internal Assessment work, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planed month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution Participated in the Extra- curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by the affiliating university. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Maharashtra time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

http://amvadgaon.in/PDF/2.6.1%202018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	First Year	96	95	98.96
B.Ed.	BEd	second Year	76	71	93.42

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://amvadgaon.in/PDF/2.7.1%20Student%20satisfaction%20survey%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	Nil	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SSTSPMs Adhyapak Mahavidyalaya, Vadgaon Maval	6
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	2	1
Presented papers	0	0	0	3
Resource persons	0	0	1	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
Nil	Nil	0	0

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Marathi Bhasha Sanvardhan Pandharvada	Student Welfare Board, SPPU, Pune	Marathi Bhasha Sanvardhan Pandharvada	10	170
Swach Bharat Abhiyan	Student Welfare Board, SPPU, Pune	Cleanliness of Campus and Village	10	176
Marathi Din	Student Welfare Board, SPPU, Pune	Marathi Din	10	150
Gender Equality	Student Welfare Board, SPPU, Pune	Lokshahi Pandharwada	10	170
Gender Equality	Student Welfare Board, SPPU, Pune	Voter Awareness	10	176
Gender Equality	Student Welfare Board, SPPU, Pune	Debate and oratorical Competition	8	150
Gender Equality	Student Welfare Board, SPPU, Pune	Lecture series	8	170

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
Linkage with Institute	**Internship**	**Shri Rajhans Vidyalaya, Parandwadi, Indrayani English School, Talegaon Dabhade, Ekvira Vidyamandir, Karla, Sant Dnyaneshwar Vidya Prasarak Mandals school, Talegaon Dabhade**	**21/08/2018**	**31/12/2018**	**26**
Linkage with Institute	**Internship**	**Siddhant International School, Sudumbre, Chatrapati Shivaji Vidya Mandir, Kanhe, Sant Meris Convent Shantisadan School, Lonavala, Vidya Niketan , Pimple Gurav**	**21/08/2018**	**31/12/2018**	**27**
Linkage with Institute	**Internship**	**Oxylium School, Lonavala, Mount Saint School, Talegaon Dabhade, DVM School, Dehuroad, Pragati Vidya Mandir, Indori**	**21/08/2018**	**31/12/2018**	**20**
Linkage with Institute	**Internship**	**WISDOM English School,**	**21/08/2018**	**31/12/2018**	**18**

		Dehuroad, Ramesh Kumar Sohoni English Medium School, Vadgaon Maval, Kanya Vidyalaya, Dehuroad				
Linkage with Institute	Internship	Pandit Nehru Vidyalaya, Kamshet, Sarswati vidya mandir, Talegaon Dabhade , Jain English School, Kamshet, Shri Tulajab havani Vidyalaya, Somatane, D.C. Highschool, Lonavala, Shri Shivaji Vidyalaya, Dehuroad	01/02/2019	28/02/2019	31

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2723	52453	146	8273	2869	60726
Reference Books	2857	301464	16	2880	2873	304344
Journals	34	15329	14	6140	48	21469
e-Journals	2	4000	0	0	2	4000
[View File](#)						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	16	120	1	0	0	2	1	150	0
Added	0	0	0	0	0	0	0	0	0
Total	16	120	1	0	0	2	1	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.5	0.2	0.2	0.15

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory :- Policy :- One Staff member is the in-charge for the Science Laboratory. He/she looks after the requirements for the year. Accordingly, the order is placed. The staff member also maintains the detailed register of these details. At the end of every year entries are made of any material broken or expired, etc. in the register. Procedure :- Along with the in-charge staff member one peon is assigned the duty of for issuing of the material specific during the stipulated time every day. Library :- Policy :- There is a full time qualified and dedicated librarian in the college. She is in-charge of looking after the day to day working of the library. There is a library committee which decides regarding the purchase of books, activities to be conducted by the library, extension programs to be organized by the library, etc. The annual report of the department is taken at the end of the year. Procedure :- The committee meets at least twice a year to make a detailed plan and sanction for the various activities, purchase of books, etc. Review of the various programs and activities is taken and based on this feedback the further plan of action is proposed. Sports equipment :- Policy :- One staff member is the in-charge for the Sports Room. He is looking after the day to day working of the equipment. Procedure :- Usually the college celebrates sports week in the months of December - January which is considered while making the annual plan. Accordingly, once the dates are finalized during the staff meeting the detailed planning is made by the in charge. Both indoor and outdoor sports (individual as well as group) are conducted in which both girls and boys participate. Computers :- Policy :- The maintenance of the computer lab is done by the Computer Division of the Shree SantTukaramShikshanPrasarakMandals centrally. There is also a staff member of the college who is the in-charge and a non-teaching staff member who assists him. Procedure :- The annual maintenance contract is made by the parent body. In case of any big purchase requirements the matter is placed by the in-charge staff member before the Principal. It is then placed before the College Committee for their sanction. In case of any minor equipment purchase the in-charge staff member and the Principal take the decision. Dead stock register is maintained by the office. Classrooms :- Policy :- The Office Assistant (Peon) of the college look after the department. They are in-charge for the cleanliness of the premises. There is also separate arrangement for cleaning of toilets and bathroom. Procedure :- All the peons in the college are responsible for maintaining the cleanliness in the college premises. There is a division of work amongst them. In case of absence of anyone the work is shared by the others. Besides cleaning of the premises they also look after watering of the plants.

http://amvadgaon.in/PDF/4.4.2%20Maintenance%20Policy%202018%20-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	GIO SC	32	607713
b)International	Nill	Nill	Nill
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	0	0	0	Nil	Nil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Navratrotsav Group Activity	Institution	76
Birth Anniversary of Mahatma Gandhiji and Lal Bahadur Shastriji,Constitution Day, Aids Awareness Day, Death Anniversary of Dr.Babasaheb Ambedkar, Savitribai Phule Birth Anniversary Activity, Youth Day Group Activity, Makarsankrant and Geography Day	Institution	172
Cleanliness of Campus, Republic Day Cultural Performance, Shivaji Maharaj Birth Anniversary , Womens Day Group Activity	Institution	172
Electricity literacy Day, Water literacy Day,	Institution	96
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nill	Nill	Nill	Nill	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At beginning of the every year College forms the student's representative council, The representatives are elected from the students by election, so the democracy values can be incorporated among the student. The students take active participation in the decision making at the time of group meetings as well as in the mentoring sessions, The Gymkhana secretary of a college is nominated in the college development committee as a member as well as he /she is nominated in the IQAC also. All SRC members take active participation in the decision making and implementing the programme, thus smooth running of a execution takes place The college has a unique way of involving the students in the different activities of the college. The students work in their micro groups. One student from each group is selected by the group in-charge and the other students to represent their group. These students are then interviewed by

the Principal and the staff members and after discussion each student is assigned one department of the college. The student is responsible for assisting the in-charge staff member for the smooth functioning and conduct of the activities to be organized by the college during the year. The in-charge staff member and the student representative work together while planning and conducting the different activities of the college. It is useful to communicate with the students through these representatives and establish a bond with them. One student is also the member of the IQAC of the college. This is beneficial for getting ground level feedback and accordingly developing the plan of action of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meetings are organised every year, Alumni actively involved in various college activities like as in Annual Gathering, prize distribution ceremony, 26 Jan Republic day , 15 th August Independence day Programme Celebration. Alumni also helps in organising various social and Cultural activities like as Social service Programme, Blood donation programme, Tree Plantation and cleanliness programme etc.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution refers to follow Decentralization and participative management each and every head . The institution believes in the decentralization of tasks, while recognizing the abilities of the faculty and maintaining transparency. During this process responsibilities are distributed among the staff members in such a way that each and every member gets an opportunity to experience the work which is to be done regarding different courses and departments. This gives an opportunity to develop their own strategy for course delivery and begins course of action by preparing Course Outlines. In view of the decentralization, coordination among staff members happens through regular staff meetings. The faculty is responsible for the academic functioning of the college by planning the schedule as well as designing the details of the course. Tremendous efforts are put in by the faculty to ensure high quality education and efficiency. The Decentralization and participative management are practiced by the forming various Departments. The micro teaching program conducts in the college is carried out smoothly by dividing the students in smaller groups with one professor in charge for the particular groups. This method of decentralization helps in giving these students and faculty the opportunity to maintain the highest level of quality. For practice lessons the students are clubbed into small groups with a professor in charge and the Professors are given the Liability to select the school of their choice. The professor in charge then observes the students lessons in that school. The

limited number of students in the single group makes the process of observation and evaluation of every student effective and personalized. The internship program is also conducted in a similar decentralized way. Besides different groups are created for social service, cell diaries intel practical etc where the groups have the flexibility to select the method of functioning to achieve the goal. In the same way decentralization of departments helps to improve the bonding between the staff members . Participative Management – Stakeholders have representation on various committees viz Internal Quality Assurance Cell (IQAC), College Committee, Local Managing Committee (LMC). Teaching, Non Teaching staff members have representation on College Committee and Local Managing Committee. Students have representation on IQAC, Students Council and other committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution follows the prescribed Curriculum of the Savitribai Phule Pune University for B.Ed. courses. The faculty actively involved for curriculum framing process of the university for B.Ed. Syllabus. The College tries to adopt implement a maximum number of contents from the curriculum for fulfilling the aims and objectives of the prescribed curriculum for the above-said courses. The college trying to implement and conduct various activates based on the syllabus.
Teaching and Learning	To facilitate better teaching and learning The following was organised Under the special guidance schemes special Lectures on models of teaching, Team teaching, Technology based teaching, Simulation lessons, Integrated lessons were organised. For quality improvement in teaching and learning, Seminars, Power point presentations, poster presentation was used. Training students for integration of ICT in their lesson planning was also executed. The Students having difficulties in understanding and learning were taught with the help of remedial teaching for the better understanding of these students faculty guided these students.
Examination and Evaluation	College conducts an orientation lectures for Every activity Continuous Comprehensive Evaluation (CCE) of students in all academic and cocurricular activities. Orientation lectures was organised before

	examination on how to write and present in examination, orientation was given on examination pattern and marking scheme as well. According to the guidelines of the university use of alternative evaluation tools like assignments, seminars, tutorials and projects has been given. Continuous evaluation of the students by monitoring their regularity, punctuality attitude and commitment towards their work. To enhance the quality of evaluation at university level. Our institute took initiative and developed keys manual for all subjects and all B.Ed. courses for internal work. For all evaluation work no malpractices are entertained strict action is taken against the students who found in malpractices.
Research and Development	Teachers are participated and published papers in various workshops, conferences and seminars at Local / University / State / National / International level/ in peer reviewed journals. Second year students of B.Ed. programme prepared a Research Proposal as a part of Course 210 Basics of Research.The M.Ed. students are encouraged to publish research papers and to complete research work under respective course work.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Our Institute maintains student database on Microsoft Office. This one is useful to retrieve data for various purposes like Internal and external evaluation, Scholarship, eligibility, examination, alumni and administrative work etc.
Administration	Salary of the Teaching and Non teaching staff is processed through Nationalize Bank(Bank of Maharashtra).
Finance and Accounts	College maintains its accounts by using Microsoft office. College maintained all financial records related Right from recording cash transactions till finalization of balance sheet manually and time to time it is audited by C.A. Income tax calculations are done by using online platform. All transactions related to salary of employees are recorded Microsoft excel. EPF of employees is

Student Admission and Support	First year B.Ed. and M.ED. admission process for students is online which is conducted by Govt of Maharashtra.
Examination	Internal marks submission of the first and second year B.Ed. And M.Ed. students submitted on SPPU's examination portal. Attendance report update for university exam also submitted on university examination portal.

maintained through online system. (appears at top of page)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	All Schemes of BSW

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Adhyapak mahaviadhyalaya is a recognized Teacher Education instituye affiliated to Savitriabai Phule Pune University. Our institution follows all rules and regulations laid down by Govt, university and NCTE from time to time. We conduct Internal audit regularly as a mandatory requirement. Every year institution submits its audited report to shikshan shulk Samiti. Regarding Internal Audit, parent body Shri Sant Tukaram Shikshan prasarak manadal's has appointed a certified auditor. This auditor carries out audit and submits its queries to the college and parent body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Savitribai Phule Pune University, Moderation Committee	Yes	Principal of College
Administrative	No	Shri Sant Tukaram Shikshan Prasarak Mandal, Vadgaon Maval, Pune	Yes	Internal Auditor appointed by Parent Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Quality enhancement in Teachers, 5 Faculty are awarded with Ph.D., Faculty attended different workshops, conferences and seminars, publishing articles in reputed journals, publishing books based on B.Ed. syllabus. Organizing different quality improvement programmes for students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	B.Ed. CET Guidance	03/05/2018	11/05/2018	11/05/2018	91
2018	Providing More Subject Choice to Second Year Students	03/05/2018	03/07/2018	15/05/2019	76
2018	Aids Day Awareness programme	19/10/2018	01/12/2018	01/12/2018	172
2018	Constitution Day	19/10/2018	26/11/2018	26/11/2018	172
2019	Electricity Literacy Campaign	19/10/2018	01/01/2019	31/01/2019	96
2019	Cleanliness of Campus	19/10/2018	25/01/2019	25/01/2019	172
2019	Republic Day	19/10/2018	26/01/2019	26/01/2019	172
2019	Water Literacy Programme	19/10/2018	01/02/2019	28/02/2019	96

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Phule Jayanti - Mahila Mukti Din	03/01/2019	03/01/2019	161	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Institute is using LED lights to save the energy, Actually the structure of the building gets enough natural light.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/02/2019	28	Water Literacy Campaign	Environmental Awareness	96
Nill	1	1	01/01/2019	31	Electricity Literacy Campaign	Environmental Awareness	96
2018	1	1	26/11/2018	1	Constitution Day	Awareness of Human Rights	172
2019	1	1	26/01/2019	1	Republic Day	National Integration	172

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
UGC SPPU guidelines for staff	11/01/2017	https://www.unipune.ac.in/Maha_Public_Uni_Act/pdf/Maharashtra20Public20Universities20Act20201620English20Copy.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

10 Core elements and Values are part of B.Ed. syllabus, which are implemented while practice lessons and Internship Programmes.	01/07/2018	31/03/2019	172
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Swachhata Abhiyan on 2nd Oct. 2018, Cleanliness of Campus on 25th January 2019, Water literacy and Electricity Literacy campaign were conducted for students based on creating unfriendly attitude among students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Gandhi Jayanti : Ek Mutthi Anaj Programme ?? ?????? ???? Objective Of The Social Programme : To inculcate the Social Responsibility in Pre service Teachers. The celebration of Gandhi Jayanti was organized by Social Dept Head Dr. Sheetal Deolalkar on 13 October 2018. In this Gandhi jayanti week All student collected Wheat, Rice. Each student and All Teaching n Non-teaching staff bought At least 1 kg grains under this programme Ek Mutthi Anaj. After collection in week all collected grains donated to nearby Social Institute..Vanvasi Ashram, Vadgoan. 2. Shardiya Navaratra ?????? ???????????? Objective of the Celebration of festivals: To inculcate of spiritual values in pre service. On the day 13 Oct 18 Saturday, under the guidance of Assist Prof Jyoti Randive in our college all students participated in Bhondala programme. Bharati Ware n Harshada Kachare shared their thoughts on Navdurga and also correlates it with today's women. Dr. Anita Dhaigude shared importance of Navratra Utsav in today's contexts. All student n teachers sing traditional songs of Bhondala utsav by worshipping GOD Elephant, All Ended programme happily with Prashad.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://amvadgaon.in/PDF/7.2.1%20Best%20Practices%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adhyapak Mahavidyalaya, Vadgoan Maval is always known for arranging distinctive programme to inculcate different social, cultural values among pre-service teachers. Our college cultural head distribute all students into different groups named by social reformer or players for 100 percent participation in cultural programme. this year named by famous players Mirabai chanu, Virat Kohli, Saina Nehwal. Following are some activities which we implement this year. 1. Vachan Prerana Divas : Reading Session Objective Of The Reading Session : To inculcate the habit of Reading in Pre service Teachers. The celebration and the Reading Session were organized by cultural Head Dr. Sheetal Deolalkar on 13 October 2018. Pre-service teachers participated n presented paragraph reading of Book Wings Of Fire written by Dr. A.P.J. Abdul Kalam. All Professors and Non-teaching Staff participated for one hour loud n silent reading session. President of the programme, Our College Principal Dr. Ravindra Mistry shared his views on the Importance of Reading in Teaching Learning

Practices as well as day today life. 2. Mahila Mukti Din/ Balika Din : ?????? ?????? ???/?????? ??? By Saikom Mirabai Chanu Group Objective Of The Programme : • To inculcate the importance of celebration of political, social, cultural and economic achievements of women around the globe in pre service Teachers. •To inculcate the gender equality among pre service Teachers. Mahila Mukti Din/Balika Din celebrated Mirabai Chanu Group on 03 Jan 2019. All Pre service teachers participated in this programme. All celebrated Birth Anniversary of Great Social Reformer Savitribai Phule. This programme was organized by Cultural Group Incharge Assist Prof Sonali Patil. Pre-service teacher Shailaja Mestri And Sandip Wable shared her thoughts about social work of Savitribai Phule. Dr. Kavita Tote also told her views on savitribai Phule on todays context. Anchoring done by Pradnya Patil. Our Principal Dr. Ravindra Mistry and All Professors of our Institute attended the programme.

Provide the weblink of the institution
http://amvadgaon.in/PDF/7.3.1%20Institutional%20Distinctiveness%202018-19.pdf

8.Future Plans of Actions for Next Academic Year

The future plan of action for the next academic year is as follows : 1. To encourage students, faculty and non-teaching staff to update themselves with technology knowledge. 2. To organize workshops, seminars for students and faculty and non-teaching staff. 3. To organize cultural, social activities . 4. To collaborate with practice lesson and Internship schools 5. To organize number of outreach programmes. 6. To conduct online capacity building programmes. 7. To support staff who want to pursue Ph.D. and give incentive to that faculty who completed their doctorate.